FEDERAL BLOCK GRANT CENTER PROJECT NO. 34-2173-00-2

SUPPLEMENTAL SCHEDULES WITH INDEPENDENT AUDITOR'S REPORT

FISCAL YEAR ENDED JUNE 30, 2014

SUPPLEMENTAL SCHEDULES YEAR ENDED JUNE 30, 2014

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REPORT ON COMPLIANCE WITH APPLICABLE REQUIREMENTS IN ACCORDANCE WITH THE CDE AUDIT GUIDE

Independent Auditor's Report

Governing Board Sacramento Employment and Training Agency Sacramento, California

Report on Compliance

We have audited Sacramento Employment and Training Agency's (SETA) compliance with the types of compliance requirements described in the *CDE Audit Guide* issued by the California Department of Education as applicable to SETA's Federal Block Grant Center Project No. 34-2173-00-2 program for the year ended June 30, 2014.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, and grants applicable to its CDE programs.

Auditor's Responsibility

Our responsibility is to express an opinion on SETA's compliance with the *CDE Audit Guide* based on our audit of the compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and standards in the *CDE Audit Guide*, issued by the California Department of Education. Those standards and the *CDE Audit Guide* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a material effect on the Federal Block Grant Center Project No. 34-2173-00-2 program occurred. An audit includes examining, on a test basis, evidence about SETA's compliance with those requirements and performing such other procedures as we considered necessary under the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance. However, our audit does not provide a legal determination on SETA's compliance with those requirements.

Opinion on CDE Programs

In our opinion, SETA complied, in all material respects, with the compliance requirements referred to above for the year ended June 30, 2014.

Governing Board Sacramento Employment and Training Agency Page two

Millert associates, en.

Purpose of Report

The purpose of this report on compliance is solely to describe the scope of our testing of compliance and the results of that testing based on the requirements referred to above. Accordingly, this report is not suitable for any other purpose.

GILBERT ASSOCIATES, INC

Sacramento, California

November 7, 2014

SCHEDULE OF CALIFORNIA DEPARTMENT OF EDUCATION FEDERAL AND STATE AWARDS FOR THE YEAR ENDED JUNE 30, 2014

	CFDA#	Grant Number	Award Amount		Award Amount Expenditure			ditures
			<u>Federal</u>	<u>State</u>	<u>Federal</u>	<u>State</u>		
U.S. DEPARTMENT OF AGRICULTURE								
Passed-Through California Department of Education:								
Program Name:								
Child Care Food Program	10.558	34-1826-1-J	\$ 1,478,491	\$ -	\$ 1,478,491	\$ -		
Total U.S. Department of Agriculture			1,478,491		1,478,491			
CALIFORNIA STATE GENERAL FUND								
Passed-Through California Department of Education:								
Program Name:								
General Child Care	93.575, 93.596	CSPP-3385	368,868	1,654,913	368,868	1,654,913		
General Child Care	93.575, 93.596	CCTR-3196	513,575	568,358	513,575	568,358		
General Childcare Facilities Renovation Repair		CRPM-2055		23,000		16,641		
Total General Child Care Awards			882,443	2,246,271	882,443	2,239,912		
TOTAL CALIFORNIA DEPARTMENT OF EDU	CATION AWA	RDS	\$ 2,360,934	\$ 2,246,271	\$ 2,360,934	\$ 2,239,912		

SCHEDULE OF EXPENDITURES BY STATE CATEGORIES AND RECONCILIATION TO GAAP EXPENSE REPORTING YEAR ENDED JUNE 30, 2014

Expenditures	<u>CSPP-3385</u>	<u>CCTR-3196</u>	<u>CRPM-2055</u>	Total CDE CD Contracts
Direct payments to providers				
1000 Certified Salaries	\$ 1,251,550	\$ 625,578	\$ -	\$ 1,877,128
2000 Classified Salaries	154,521	74,655	-	229,176
3000 Employee Benefits	755,527	365,532	-	1,121,059
5000 Services and other Operating Expenses	391,656	133,925	5,400	530,981
6400 New equipment	<u>-</u> _	<u> </u>	11,241	11,241
Total expenses claimed for reimbursement	2,553,254	1,199,690	16,641	3,769,585
Adjustments to Reconcile to GAAP Expense Reporting:				
Restricted Income: Child Nutrition Program	(325,205)	(94,687)		(419,892)
Restricted Income: Intra Cost Recovery	(172,068)	(17,740)		(189,808)
Statement of Activities (GAAP)	\$ 2,055,981	\$ 1,087,263	\$ 16,641	\$ 3,159,885

Additional Statement:

We have examined the claims filed for reimbursement and the original records supporting the transactions recorded under the contracts listed above to an extent considered necessary to assure ourselves that the amounts claimed by the contractor were eligible for reimbursement, reasonable, necessary, and adequately supported, according to governing laws, regulations, and contract provisions.

SCHEDULE OF REIMBURSABLE EQUIPMENT EXPENDITURES YEAR ENDED JUNE 30, 2014

Unit Cost Over \$7,500 Per Item With Prior Written Approval	<u>CSPP-3385</u>	<u>CCTR-3196</u>	<u>CRPM-2055</u>	Total CDE CD Contracts
Unit Cost Over \$7,500 Per Item With Prior Written Approval Shade Structure at Northview	<u>\$</u>	<u>\$</u>	<u>\$ 11,241</u>	\$ 11,241
Total Equipment Expenditures	<u>\$ -</u>	<u>\$ -</u>	\$ 11,241	\$ 11,241

SCHEDULE OF REIMBURSABLE EXPENDITURES FOR RENOVATIONS AND REPAIRS YEAR ENDED JUNE 30, 2014

Unit Cost Under \$10,000 Per Item:	<u>CSPP-33</u>	<u>CSPP-3385</u> <u>CCTR-3196</u> <u>CRPM-2055</u> <u>CD</u>						
Installation of Concrete Pads	\$		\$		\$	5,400	\$	5,400
Total	\$	<u>-</u>	\$		\$	5,400	\$	5,400

SCHEDULE OF REIMBURSABLE ADMINISTRATIVE COSTS YEAR ENDED JUNE 30, 2014

Expenditures	<u>CS</u>	PP-3385	<u>CC</u>	TR-3196	CRPM	<u> 1-2055</u>	otal CDE Contracts
Reimbursable Administrative Costs:							
Classified Salaries	\$	154,521	\$	74,655	\$	-	\$ 229,176
Employee Benefits		81,396		38,981		-	120,377
Other Operating Expenses		42,850		24,779			 67,629
Total	\$	278,767	\$	138,415	\$	_	\$ 417,182

AUDITED ATTENDANCE AND FISCAL REPORT

for California State Preschool Programs

Agenc	v Name:	Sacramento Employment 8	Training Agency	Vendor No.	2173

Fiscal Year Ended: June 30, 2014 Contract No. CSPP 3385

Independent Auditor's Name: Gilbert Associates, Inc.

	COLUMN A	COLUMN B	COLUMN C	COLUMN D	COLUMN E
SECTION I - CERTIFIED CHILDREN DAYS OF ENROLLMENT	CUMULATIVE FISCAL YEAR PER FORM CDFS 8501	AUDIT ADJUSTMENTS	CUMULATIVE FISCAL YEAR PER AUDIT	ADJUSTMENT FACTOR	ADJUSTED DAYS OF ENROLLMENT PER AUDIT
Three and Four Year Olds					
Full-time-plus	-		-	1.1800	-
Full-time	38,767		38,767	1.0000	38,767.000
Three-quarters-time	13,542		13,542	0.7500	10,156.500
One-half-time	24,084		24,084	0.6172	14,864.645
Exceptional Needs					
Full-time-plus	-		-	1.4160	-
Full-time	372		372	1.2000	446.400
Three-quarters-time	102		102	0.9000	91.800
One-half-time	-		-	0.6172	-
Limited and Non-English Proficient					
Full-time-plus	-		-	1.2980	-
Full-time	809		809	1.1000	889.900
Three-quarters-time	127		127	0.8250	104.775
One-half-time	14		14	0.6172	8.641
At Risk of Abuse or Neglect					
Full-time-plus	-		-	1.2980	-
Full-time	-		-	1.1000	-
Three-quarters-time	-		-	0.8250	-
One-half-time	-		-	0.6172	-
Severely Disabled					
Full-time-plus	-		-	1.7700	-
Full-time	-		-	1.5000	-
Three-quarters-time	-		-	1.1250	-
One-half-time	-		-	0.6172	-
TOTAL DAYS OF ENROLLMENT	77,817	-	77,817		65,329.661
DAYS OF OPERATION	242	-	242		
DAYS OF ATTENDANCE	76,559	-	76,559		

✓ NO NONCERTI	FIED CHILDREN - Che	ck this box, omit pag	ge 2, and continue t	to Section III if n	o noncertified childre	n were enrolled in the progran
Comments - If ne	cessary, attach ad	ditional sheets to	o explain adjust	ments:		

AUDITED ATTENDANCE AND FISCAL REPORT

	for California State Preschool	Programs		
Agency Name:	Sacramento Employment & Training Agency			Vendor No. 2173
Fiscal Year End:	June 30, 2014	Contract No.	CSPP 3385	
		COLUMN A	COLUMN B	COLUMN C
SECTION III. DEV	(ENUE	CUMULATIVE FISCAL YEAR PER FORM	AUDIT ADJUSTMENT INCREASE OR (DECREASE)	CUMULATIVE FISCAL YEAR PER AUDIT
SECTION III - REV	-	CDFS 8501	(DECKEASE)	
Child Nutrition		\$325,205	\$0	\$325,205
	nance of Effort (EC § 8279)	φ323,203	ΨΟ	φ323,203
	: Intra Cost Recovery	172,068		172,068
Other (Specify)		172,000		0
• (• p••)	Subtotal	\$497,273	\$0	\$497,273
Transfer from F		¥ 101 ,=1 0	**	0
	r Certified Children Full-Day Program	27,997		27,997
	Certified Children Part-Day Program	4,203		4,203
•	on Apportionments	,		0
UNRESTRICTED				
	Noncertified Children			0
	gram (EC § 8235(b))			0
Other (Specify)				0
Other (Specify)				0
(1 27	TOTAL REVENUE	\$529,473	\$0	\$529,473
SECTION IV - REI	MBURSABLE EXPENSES	,, -	* -	, , , ,
1000 Certificate	ed Salaries	\$1,251,550	\$0	\$1,251,550
2000 Classified		154,521	**	154,521
3000 Employee		755,527		755,527
4000 Books an		391,656		391,656
	and Other Operating Expenses	,		0
	er Approved Capital Outlay			0
6400 New Equi	pment (program-related)			0
6500 Replacen	nent Equipment (program-related)			0
Depreciation or	Use Allowance			0
Start-Up Expen	ses (service level exemption)			0
Budget Impass	e Credit			0
Indirect Costs.	Rate: 0.00% (Rate is Self-Calculating)			0
	TOTAL EXPENSES CLAIMED FOR REIMBURSEMENT	\$2,553,254	\$0	\$2,553,254
	RATIVE COSTS (included in section IV above)	\$278,767	**	\$278,767
FOR CDE-A&I US		V =1.01.01		-
I ON ODE-AGI 00	L CIVET.			
Requirements of the	s Assurances on Agency's compliance with Contract Funding Terr California Department of Education, Early Education and Support and attendance records are being I (check YES or NO): COMMENTS - If necessary, a	Division:	_	stments:
NO - Explain any	discrepancies.			
reimbursement, reasor supported (check YES	es claimed above are eligible for nable, necessary, and adequately or NO):			
YES				
NO - Explain any	discrepancies.			

NO SUPPLEMENTAL REVENUES OR EXPENSES - Check this box and omit page 4 if there are no supplemental revenues or expenses to report.

AUDITED ATTENDANCE AND FISCAL REPORT

for Child Development Programs

Agency Name: Sacramento Employment & Training Agency	Vendor No.	2173
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Fiscal Year Ended: June 30, 2014 Contract No. CCTR 3196

Independent Auditor's Name: Gilbert Associates, Inc.

	COLUMN A	COLUMN B	COLUMN C	COLUMN D	COLUMN E
SECTION I - CERTIFIED CHILDREN DAYS OF ENROLLMENT	CUMULATIVE FISCAL YEAR PER FORM CDFS 9500	AUDIT ADJUSTMENTS	CUMULATIVE FISCAL YEAR PER AUDIT	ADJUSTMENT FACTOR	ADJUSTED DAY OF ENROLLMEN PER AUDIT
Infants (up to 18 months)					
Full-time-plus			-	2.006	-
Full-time	-		-	1.700	1
Three-quarters-time	-		-	1.275	-
One-half-time	-		-	0.935	-
FCCH Infants (up to 18 months) Full-time plus	_		-	1.652	-
Full-time	-		-	1.400	-
Three-quarters-time	-		-	1.050	-
One-half-time	-		-	0.770	-
Toddlers (18 up to 36 months)					
Full-time-plus	-		-	1.652	-
Full-time	18,539		18,539	1.400	25,954.60
Three-quarters-time	6,278		6,278	1.050	6,591.90
On-half-time	48		48	0.770	36.96
Three Years and Older					
Full-time-plus	-		-	1.180	-
Full-time	-		-	1.000	-
Three-quarters-time	-		-	0.750	-
One-half-time	-		-	0.550	-
Exceptional Needs					
Full-time-plus	-		-	1.416	-
Full-time	-		-	1.200	-
Three-quarters-time	-		-	0.900	-
One-half-time	-		-	0.660	-
Limited and Non-English Proficient					
Full-time-plus	-		-	1.298	-
Full-time	-		-	1.100	-
Three-quarters-time	-		-	0.825	-
One-half-time	-		-	0.605	-
At Risk of Abuse or Neglect					
Full-time-plus	-		-	1.298	-
Full-time	-		-	1.100	-
Three-quarters-time	-		-	0.825	-
One-half-time	-		-	0.605	-
Severely Disabled					
Full-time-plus	-		-	1.770	-
Full-time	-		-	1.500	-
Three-quarters-time	-		-	1.125	-
One-half-time			-	0.825	-
OTAL DAYS OF ENROLLMENT	24,865	-	24,865		32,583.46
AYS OF OPERATION	242		242		
AYS OF ATTENDANCE	24,467		24,467		

J	NO NONCERTIFIED CHILDREN - Check this box, omit page 2, and continue to Section III if no noncertified children were enrolled in the program
Com	nments - If necessary, attach additional sheets to explain adjustments:

AUDITED ATTENDANCE AND FISCAL REPORT for Child Development Programs Sacramento Employment & Training Agency

Agency Name:	Sacramento Empl	oyment & Trai	ning Agency			Vendor No. 2173
Fiscal Year End:	June 30, 2014			Contract No.	CCTR 3196	
			Insert Any Commingled	d Contract No.		
				COLUMN A	COLUMN B	COLUMN C
SECTION III - RE	/ENUE			CUMULATIVE FISCAL YEAR PER FORM CDFS 9500	AUDIT ADJUSTMENT INCREASE OR (DECREASE)	CUMULATIVE FISCAL YEAR PER AUDIT
RESTRICTED INC						
Child Nutrition				\$94,687	\$0	\$94,687
	nance of Effort (EC §	§ 8279)				0
	cks to Providers					0
Other (Specify)	: Intra Cost Recove	ry	Cultatal	17,740	# 0	17,740
- , , <u>-</u>		• • • • • •	Subtotal	\$112,427	\$0	\$112,427
Transfer from F	Reserve	Contract #				0
Family Food for	r Certified Children	Contract #				0
CCTR Pro		Contract #	3106	5,330		5,330
	-Day Program	Contract #	3130	3,330		0,550
	t-Day Program	Contract #				0
	I on Apportionments					0
		Contract #				0
UNRESTRICTED						
	r Noncertified Childre					0
	gram (EC § 8235(b))				0
Other (Specify)	<u>: </u>		TOTAL DEVENUE	0447.757	\$0	0 \$117,757
			TOTAL REVENUE	\$117,757	φυ	\$117,737
SECTION IV - RE	IMBURSABLE EXP	ENSES				
Direct Paymen	ts to Providers (FCC	CH Only)		\$0	\$0	\$0
1000 Certificate		• • • • • • • • • • • • • • • • • • • •		625,578	* -	625,578
2000 Classified	l Salaries			74,655		74,655
3000 Employee				365,532		365,532
4000 Books an						0
	and Other Operating			133,925		133,925
	er Approved Capital					0
	ipment (<i>program-rel</i>		1			0
	nent Equipment (<i>pro</i> Use Allowance	gram-reiateu)	<u> </u>			0
	ises (service level e	vemntion)				0
Budget Impass		Contract #				0
Budget impace	o oroan	Contract #				0
Indirect Costs.	Rate:		(Rate is Self-Calculating)			0
			OR REIMBURSEMENT	\$1,199,690	\$0	\$1,199,690
TOTAL ADMINIST						
	RATIVE COSTS (incl	uded in section IV abov	/e)	\$138,415	\$0	\$138,415
FOR CDE-A&I US	E ONLY:					
-	_	-	with Contract Funding Term rly Education and Support D		and Program	
	•	•	ny Education and Support D	ivision.		
maintained as required	nd attendance records ar (check YES or NO):	e being	COMMENTS - If necessary, a	nttach additional sh	neets to explain adiu	stments:
	(6.166).		Tommer of the second of the se	and	iooto to oxpiaiii aajo	
YES						
NO - Explain any	discrepancies.					
·	s claimed above are eligi hable, necessary, and ade					
YES	o. 140 <i>j</i> .					
II NO Evoluin and	discropancies					

NO SUPPLEMENTAL REVENUES OR EXPENSES - Check this box and omit page 4 if there are no supplemental revenues or expenses to report.

AUDITED FISCAL REPORT for Child Development CRPM Support Contracts Agency Name: Sacramento Employment & Training Agency Vendor No. 2173 Fiscal Year End: June 30, 2014 Contract No. CRPM 2055

Independent Auditor's Name: Gilbert Associates, Inc.

July 1, 2012

From:

Contract Term

	COLUMN A1	COLUMN A2	COLUMN B	COLUMN C
SECTION I - REVENUE	PRIOR YEAR'S AUD 9529-CRPM ENDING BALANCE FOR THIS CONTRACT (Multi- Year Contract Only)	CURRENT FISCAL YEAR PER FORM CDFS 9529- CRPM	AUDIT ADJUSTMENT INCREASE OR (DECREASE)	CUMULATIVE THROUGH CURRENT FISCAL YEAR PER AUDIT
RESTRICTED INCOME				
Prorated Portion for Nonsubsidized Enrollment	\$0	\$0	\$0	\$(
Other (Specify):				
Other (Specify):				(
Other (Specify):				(
Subtotal	\$0	\$0	\$0	\$(
INTEREST EARNED ON APPORTIONMENTS			·	(
UNRESTRICTED INCOME				
Other (Specify):				(
Other (Specify):				(
TOTAL REVENUE	\$0	\$0	\$0	\$(
SECTION II - REIMBURSABLE EXPENSES				
1000 Certificated Salaries	\$0	\$0	\$0	\$0
2000 Classified Salaries				(
3000 Employee Benefits				(
4000 Books and Supplies				
5000 Services and Other Operating Expenses		5,400		5,40
6100/6200 Other Approved Capital Outlay				(
6400 New Equipment (program-related)		11,241		11,24
6500 Replacement Equipment (program-related)				(
Depreciation or Use Allowance				(
NONREIMBURSABLE EXPENSES				
6100-6500 Nonreimbursable Capital Outlay				(
Other (Specify):				(
Other (Specify):				(
TOTAL EXPENSES CLAIMED FOR REIMBURSEMENT				
(Subsidized and Nonsubsidized)	\$0	\$16,641	\$0	\$16,64°
FOR CDE-A&I USE ONLY:				_

June 30, 2015

To:

NO SUPPLEMENTAL REVENUES OR EXPENSES - Check this box and omit page 2 if there are no supplemental revenues or expenses to

	AUDITED RESERVE ACCOUNT ACTIVITY REPORT					
	Agency Name: Sacramento Employment & Training Agency					
	Fiscal Year End: June 30, 2014	<u>-</u>	Vendor No.	2173		
	Independent Auditor's Name: Gilbert Associates, Inc.	_				
	RESERVE ACCOUNT TYPE (Check One):	COLUMN A	COLUMN B	COLUMN C		
	Center Based Resource and Referral Alternative Payment	PER AGENCY	AUDIT ADJUSTMENT INCREASE OR (DECREASE)	PER AUDIT		
LÆ	AST YEAR:	<u> </u>	-			
_	1. Beginning Balance (must equal ending balance from Last Year's AUD 9530-A)	\$150,000	\$0	\$150,000		
	2. Plus Transfers from Contracts to Reserve Account	Ŧ .		Ť ,		
	(based on last year's post-audit CDFS 9530, Section IV):					
	Contract No.	\$0	\$0	\$0		
	Contract No.			0		
	Contract No.			0		
	Contract No.			0		
	Contract No.			0		
	Contract No.			0		
	Total Transferred from Contracts to Reserve Account	0	0	0		
	3. Less Excess Reserve to be Billed			ļ		
	(enter as a positive amount any excess amount calculated by CDFS on last year's post- audit CDFS 9530)	\$0		\$0		
	4. Ending Balance on Last Year's Post-Audit CDFS 9530	T -	\$0	·		
 Tŀ	HIS YEAR:	\$150,000	Φυ	\$150,000		
	5. Plus Interest Earned This Year on Reserve Funds	<u> </u>				
	(column A must agree with this year's CDFS 9530-A, Section II)	\$557	\$0	\$557		
	6. Less Transfers to Contracts from Reserve Account (column A amounts must agree with this year's CDFS 9530-A, Section III; and column C amounts must be reported on this year's AUD forms for respective contracts):	,	·	,		
	Contract No.	\$0	\$0	\$0		
	Contract No.			0		
	Contract No.			0		
	Contract No.			0		
	Contract No.			0		
	Contract No. Total Transferred to Contracts from Reserve Account		0	0		
	7. Ending Balance on June 30, 2014	0	U	0		
	(column A must agree with this year's CDFS 9530-A, Section IV)	\$150,557	\$0	\$150,557		
CC	DMMENTS - If necessary, attach additional sheets to explain adjustmer	•		•		

COMBINING STATEMENT OF ACTIVITIES FOR THE YEAR ENED JUNE 30, 2014

	CSPP-3385	CCTR-3196	CRPM-2055	Total CDE CD Contracts	Non-CDE Programs	Total
Revenue and Support		<u> </u>	<u> </u>	<u>eb contracts</u>	Trograms	
Grant Revenue	\$ 2,023,781	\$ 1,081,933	\$ 16,641	\$ 3,122,355	\$ 70,197,180	\$ 73,319,535
Child Care Food Reimbursements	325,205	94,687	-	419,892	1,058,599	1,478,491
Intergovernental	-	-	_	-	6,218,286	6,218,286
Investment Income	_	_	_	_	2,570	2,570
Miscellaneous Income	_	_	_	_	230,177	230,177
In Kind Contributions	_	_	-	-	13,405,327	13,405,327
Family Fees	32,200	5,330	-	37,530	-	37,530
Total Revenue and Support	2,381,186	1,181,950	16,641	3,579,777	91,112,139	94,691,916
Expenses						
Salaries	1,234,003	682,493	_	1,916,496	22,375,393	24,291,889
Fringe Benefits	755,527	365,532	_	1,121,059	11,792,358	12,913,417
Books and Supplies	-	-	_	-	1,258,811	1,258,811
Services and Other Operating Expenses	391,656	133,925	5,400	530,981	42,308,168	42,839,149
Equipment Expense	-	-	11,241	11,241	30,905	42,146
Depreciation	_	_	-	-	503,157	503,157
In kind Contributions Expense	_	_	-	-	13,405,327	13,405,327
Total Expenses	2,381,186	1,181,950	16,641	3,579,777	91,674,119	95,253,896
Change in Net Position	\$ -	<u>\$</u> _	<u>\$ -</u>	<u>\$</u>	\$ (561,980)	\$ (561,980)

Note

Salaries for the CSPP-3385 contract have been reduced by \$172,068 due to an Intra-Cost Recovery Adjustment. Salaries for the CCTR-3196 contract have been reduced by \$17,740 due to an Intra-Cost Recovery Adjustment.