FEDERAL BLOCK GRANT CENTER PROJECT NO. 34-2173-00-2

SUPPLEMENTAL SCHEDULES WITH INDEPENDENT AUDITOR'S REPORT

FISCAL YEAR ENDED JUNE 30, 2015

SUPPLEMENTAL SCHEDULES YEAR ENDED JUNE 30, 2015

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REPORT ON COMPLIANCE WITH APPLICABLE REQUIREMENTS IN ACCORDANCE WITH THE CDE AUDIT GUIDE

Independent Auditor's Report

Governing Board Sacramento Employment and Training Agency Sacramento, California

Report on Compliance

We have audited Sacramento Employment and Training Agency's (SETA) compliance with the types of compliance requirements described in the *CDE Audit Guide* issued by the California Department of Education as applicable to SETA's Federal Block Grant Center Project No. 34-2173-00-2 program for the year ended June 30, 2015.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, and grants applicable to its CDE programs.

Auditor's Responsibility

Our responsibility is to express an opinion on SETA's compliance with the *CDE Audit Guide* based on our audit of the compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and standards in the *CDE Audit Guide*, issued by the California Department of Education. Those standards and the *CDE Audit Guide* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a material effect on the Federal Block Grant Center Project No. 34-2173-00-2 program occurred. An audit includes examining, on a test basis, evidence about SETA's compliance with those requirements and performing such other procedures as we considered necessary under the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance. However, our audit does not provide a legal determination on SETA's compliance with those requirements.

Opinion on CDE Programs

In our opinion, SETA complied, in all material respects, with the compliance requirements referred to above for the year ended June 30, 2015.

2880 GATEWAY OAKS DRIVE, SUITE 100, SACRAMENTO, CA 95833 • 101 PARKSHORE DRIVE, SUITE 100, FOLSOM, CA 95630

Governing Board Sacramento Employment and Training Agency Page two

Purpose of Report

The purpose of this report on compliance is solely to describe the scope of our testing of compliance and the results of that testing based on the requirements referred to above. Accordingly, this report is not suitable for any other purpose.

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GILBERT ASSOCIATES, INC Sacramento, California

November 6, 2015

SCHEDULE OF CALIFORNIA DEPARTMENT OF EDUCATION FEDERAL AND STATE AWARDS FOR THE YEAR ENDED JUNE 30, 2015

	CFDA#	Grant Number Award Amount			Expen	ditures
			Federal	<u>State</u>	Federal	<u>State</u>
U.S. DEPARTMENT OF AGRICULTURE Passed-Through California Department of Education: Program Name:						
Child Care Food Program	10.558	34-1826-1-J	\$ 1,443,681	<u>\$ </u>	\$ 1,443,681	<u>\$ </u>
Total U.S. Department of Agriculture			1,443,681	<u>-</u>	1,443,681	
CALIFORNIA STATE GENERAL FUND						
Passed-Through California Department of Education:						
Program Name: General Child Care	93.575, 93.596	CSPP-4379	398,591	1,797,249	398,591	1,794,810
General Child Care	93.575, 93.596 93.575, 93.596	CCTR-4194	528,726	626,482	528,726	603,182
General Childcare Facilities Renovation Repair	<i>95.315</i> , <i>95.39</i> 0	CRPM-2055		23,000		6,289
Total General Child Care Awards			927,317	2,446,731	927,317	2,404,281
TOTAL CALIFORNIA DEPARTMENT OF EDU	CATION AWAR	DS	<u>\$ 2,370,998</u>	\$ 2,446,731	<u>\$ 2,370,998</u>	<u>\$ 2,404,281</u>

SCHEDULE OF EXPENDITURES BY STATE CATEGORIES AND RECONCILIATION TO GAAP EXPENSE REPORTING YEAR ENDED JUNE 30, 2015

<u>Expenditures</u>	<u>CSPP-4379</u>	<u>CCTR-4194</u>	<u>CRPM-2055</u>	Total CDE <u>CD Contracts</u>
Direct payments to providers				
1000 Certified Salaries	\$ 1,202,506	\$ 850,969	\$ -	\$ 2,053,475
2000 Classified Salaries	167,353	107,003	-	274,356
3000 Employee Benefits	756,378	515,778	-	1,272,156
4000 Books and Supplies	271	-	-	271
5000 Services and other Operating Expenses	409,609	145,589	849	556,047
6500 Replacement Equipment			5,440	5,440
Total expenses claimed for reimbursement	2,536,117	1,619,339	6,289	4,161,745
Adjustments to Reconcile to GAAP Expense Reporting:				
Restricted Income: Child Nutrition Program	(312,830)	(93,398)	-	(406,228)
Restricted Income: Intra Cost Recovery		(387,773)		(387,773)
Statement of Activities (GAAP)	<u>\$ 2,223,287</u>	<u>\$ 1,138,168</u>	<u>\$ 6,289</u>	<u>\$ 3,367,744</u>

Additional Statement:

We have examined the claims filed for reimbursement and the original records supporting the transactions recorded under the contracts listed above to an extent considered necessary to assure ourselves that the amounts claimed by the contractor were eligible for reimbursement, reasonable, necessary, and adequately supported, according to governing laws, regulations, and contract provisions.

SCHEDULE OF REIMBURSABLE EQUIPMENT EXPENDITURES YEAR ENDED JUNE 30, 2015

	<u>CSPP</u>	<u>-4379</u>	CCTR	<u>8-4194</u>	<u>CRI</u>	<u>PM-2055</u>	al CDE Contracts
Unit Cost Under \$7,500							
Shade Canopy Replacement at Mather	\$	-	\$	-	\$	5,440	\$ 5,440
Unit Cost Over \$7,500, with prior written CDE approval		-		-		-	-
Unit Cost Over \$7,500, without prior CDE approval		-		_		_	 -
Total Equipment Expenses	\$		\$		\$	5,440	\$ 5,440

SCHEDULE OF REIMBURSABLE EXPENDITURES FOR RENOVATIONS AND REPAIRS YEAR ENDED JUNE 30, 2015

	<u>CSPP-</u>	<u>4379</u>	CCTR	-4194	<u>CRPM-2055</u>	al CDE Contracts
Unit Cost Under \$10,000 per Item Unit Cost of \$10,000 or more per item with prior CDE written approval Unit Cost of \$10,000 or more per item without prior CDE approval	\$	- -	\$	-	\$	\$ - - -
Total	\$	-	\$	_	<u>\$</u>	\$ _

SCHEDULE OF REIMBURSABLE ADMINISTRATIVE COSTS YEAR ENDED JUNE 30, 2015

<u>C</u> S	<u>SPP-4379</u>	<u>CC</u>	<u>TR-4194</u>	<u>CRPM-20</u>	<u>55</u>		otal CDE <u>Contracts</u>
\$	167,353	\$	63,819	\$	-	\$	231,172
	85,272		54,083		-		139,355
	57,801		35,063		-		92,864
\$	310.426	\$	152.965	\$	_	\$	463,391
	_	85,272	\$ 167,353 \$ 85,272 57,801	\$ 167,353 \$ 63,819 85,272 54,083 57,801 35,063	\$ 167,353 \$ 63,819 \$ 85,272 54,083 57,801 35,063	\$ 167,353 \$ 63,819 \$ - 85,272 54,083 - 57,801 35,063 -	CSPP-4379 CCTR-4194 CRPM-2055 CD \$ 167,353 \$ 63,819 \$ - \$ \$ 57,801 \$ 35,063 - -

for California State Preschool Programs

Agency Name:

Sacramento Employment & Training Agency

Vendor No.

2173

Fiscal Year Ended: June 30, 2015

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(Contract	No.	CSPP	4379
, i	JUIIIIau	INO.	COLL	4378

Independent Auditor's Name: Gilbert Associates, Inc.

	COLUMN A	COLUMN B	COLUMN C	COLUMN D	COLUMN E
SECTION I - CERTIFIED CHILDREN DAYS OF ENROLLMENT	CUMULATIVE FISCAL YEAR PER FORM CDFS 8501	AUDIT ADJUSTMENTS	CUMULATIVE FISCAL YEAR PER AUDIT	ADJUSTMENT FACTOR	ADJUSTED DAYS OF ENROLLMEN PER AUDIT
Three and Four Year Olds Full-time-plus			_	1.1800	_
Full-time	38,469		38,469	1.0000	38,469.00
Three-quarters-time	11,662		11,662	0.7500	8,746.50
One-half-time	25,030		25,030	0.6172	15,448.51
Exceptional Needs			,		
, Full-time-plus			-	1.4160	-
Full-time	58		58	1.2000	69.60
Three-quarters-time			-	0.9000	-
One-half-time			-	0.6172	-
Limited and Non-English Proficient					
Full-time-plus			-	1.2980	-
Full-time	1,241		1,241	1.1000	1,365.10
Three-quarters-time	137		137	0.8250	113.02
One-half-time	17		17	0.6172	10.49
At Risk of Abuse or Neglect Full-time-plus			-	1.2980	-
Full-time			-	1.1000	-
Three-quarters-time			-	0.8250	-
One-half-time			-	0.6172	-
Severely Disabled					
Full-time-plus			-	1.7700	-
Full-time			-	1.5000	-
Three-quarters-time			-	1.1250	-
One-half-time			-	0.6172	-
OTAL DAYS OF ENROLLMENT	76,614	-	76,614		64,222.23
AYS OF OPERATION	244		244		
AYS OF ATTENDANCE	75,110		75,110		

NO NONCERTIFIED CHILDREN - Check box, omit page 2 & continue to Section III if no noncertified children were enrolled in the program.

Comments - If necessary, attach additional sheets to explain adjustments:

AUDITED ATTENDANCE AND FISCAL REPORT

for California State Preschool Programs

Agency Name: Sacramento Employment & Training Agency			Vendor No. 2173
Fiscal Year End: June 30, 2015	Contract No.	CSPP 4379	
	COLUMN A	COLUMN B	COLUMN C
SECTION III - REVENUE	CUMULATIVE FISCAL YEAR PER FORM CDFS 8501	AUDIT ADJUSTMENT INCREASE OR (DECREASE)	CUMULATIVE FISCAL YEAR PER AUDIT
RESTRICTED INCOME			
Child Nutrition Programs	\$312,830		\$312,830
County Maintenance of Effort (EC § 8279)			0
Other (Specify): Intra Cost Recovery			0
Other (Specify):			0
Subto	al \$312,830	\$0	\$312,830
Transfer from Reserve			0
Family Fees for Certified Children	29,886		29,886
Interest Earned on Apportionments			0
UNRESTRICTED INCOME			
Family Fees for Noncertified Children			0
Head Start Program (EC § 8235(b))			0
Other (Specify):			0
Other (Specify):			0
TOTAL REVEN	JE \$342,716	\$0	\$342,716
SECTION IV - REIMBURSABLE EXPENSES			
1000 Certificated Salaries	\$1,202,506		\$1,202,506
2000 Classified Salaries	167,353		167,353
3000 Employee Benefits	756,378		756,378
4000 Books and Supplies	271		271
5000 Services and Other Operating Expenses	409,609		409,609
6100/6200 Other Approved Capital Outlay	,		0
6400 New Equipment (program-related)	-		0
6500 Replacement Equipment (program-related)			0
Depreciation or Use Allowance			0
Start-Up Expenses (service level exemption)			0
Budget Impasse Credit			0
Indirect Costs. Rate: 0.00% (Rate is Self-Calculating)			0
TOTAL EXPENSES CLAIMED FOR REIMBURSEME	T \$2,536,117	\$0	\$2,536,117
TOTAL ADMINISTRATIVE COSTS (included in section IV above)	\$310,426		
	\$310,420		\$310,426
FOR CDE-A&I USE ONLY:			
Independent Auditor's Assurances on Agency's compliance with Contract Funding Te Requirements of the California Department of Education, Early Education and Suppor Eligibility, enrollment, and attendance records are being maintained as required (check YES or NO): COMMENTS - If necessar	t Division:	-	stments:
V YES			
NO - Explain any discrepancies.			
Reimbursable expenses claimed above are eligible for reimbursement, reasonable, necessary, and adequately supported (check YES or NO):			
V YES			
NO - Explain any discrepancies.			

NO SUPPLEMENTAL REVENUES OR EXPENSES - Check box and omit page 4 if there are no supplemental revenues or expenses to report.

AUD 8501, Page 3 of 4 (FY 2014-15)

California Department of Education

for General or Migrant Center-Based Programs

Agency Name:

Sacramento Employment & Training Agency

Vendor No.

2173

Fiscal Year Ended: June 30, 2015

Contract No. CCTR 4194

Independent Auditor's Name: Gilbert Associates, Inc.

	COLUMN A	COLUMN B	COLUMN C	COLUMN D	COLUMN E		
SECTION I - CERTIFIED CHILDREN DAYS OF ENROLLMENT	CUMULATIVE FISCAL YEAR PER FORM CDFS 9500	AUDIT ADJUSTMENTS	CUMULATIVE FISCAL YEAR PER AUDIT	ADJUSTMENT FACTOR	ADJUSTED DA OF ENROLLME PER AUDIT		
Infants (up to 18 months)							
Full-time-plus			-	2.006	-		
Full-time			-	1.700	-		
Three-quarters-time			-	1.275	-		
One-half-time			-	0.935	-		
FCCH Infants (up to 18 months) Full-time plus			_	1.652			
Full-time			-	1.400			
Three-quarters-time			-	1.050			
One-half-time			-	0.770			
Toddlers (18 up to 36 months)				0.110			
Full-time-plus			-	1.652	.		
Full-time	15,296		15,296	1.400	21,414.4		
Three-quarters-time	9,407		9,407	1.050	9,877.3		
On-half-time	231		231	0.770	177.8		
Three Years and Older	201		201	0.170			
Full-time-plus			-	1.180			
Full-time			-	1.000			
Three-quarters-time			-	0.750	-		
One-half-time			-	0.550	-		
Exceptional Needs							
Full-time-plus			-	1.416	-		
Full-time			-	1.200	-		
Three-quarters-time			-	0.900	-		
One-half-time			-	0.660	-		
Limited and Non-English Proficient							
Full-time-plus			-	1.298	-		
Full-time			-	1.100	-		
Three-quarters-time			-	0.825	-		
One-half-time			-	0.605	-		
At Risk of Abuse or Neglect							
Full-time-plus			-	1.298	-		
Full-time			-	1.100	-		
Three-quarters-time	71		71	0.825	58.5		
One-half-time			-	0.605	-		
Severely Disabled							
Full-time-plus			-	1.770	-		
Full-time			-	1.500	-		
Three-quarters-time			-	1.125	-		
One-half-time			-	0.825	-		
TAL DAYS OF ENROLLMENT	25,005	-	25,005		31,528.1		
YS OF OPERATION	244		244				
YS OF ATTENDANCE	24,614		24,614				

Comments - If necessary, attach additional sheets to explain adjustments:

California Department of Education

AUDITED ATTENDANCE AND FISCAL REPORT for General or Migrant Center-Based Programs

Agency Name: Sacramento Employment & Training Agency

Vendor No. 2173

Fiscal Year End: June 30, 2015

Contract No. CCTR 4194

		COLUMN A	COLUMN B	COLUMN C
SECTION III - REVENUE		CUMULATIVE FISCAL YEAR PER FORM CDFS 9500	AUDIT ADJUSTMENT INCREASE OR (DECREASE)	CUMULATIVE FISCAL YEAR PER AUDIT
RESTRICTED INCOME				
Child Nutrition Programs		\$93,398		\$93,398
County Maintenance of Effort (EC § 8279)				0
Uncashed Checks to Providers				0
Other (Specify): Intra Cost Recovery		387,773		387,773
	Subtotal	\$481,171	\$0	\$481,171
Transfer from Reserve Contract #				0
Contract #				0
Family Fees for Certified Children				0
CCTR Program Contract # 4194		6,260		6,260
CSPP Program Contract #		0,200		0
Interest Earned on Apportionments Contract #				0
Contract #				0
UNRESTRICTED INCOME				
Family Fees for Noncertified Children				0
Head Start Program (EC § 8235(b))				0
Other (Specify):				0
	REVENUE	\$487,431	\$0	\$487,431
		<i>\</i> ,	<i>v</i> ^v	<i>\\</i> ,
SECTION IV - REIMBURSABLE EXPENSES				
Direct Payments to Providers (FCCH Only)				\$0
1000 Certificated Salaries		850,969		850,969
2000 Classified Salaries		107,003		107,003
3000 Employee Benefits				
		515,778		515,778
4000 Books and Supplies 5000 Services and Other Operating Expenses		145,589		145,589
6100/6200 Other Approved Capital Outlay		145,569		0
6400 New Equipment (program-related)				0
6500 Replacement Equipment (program-related)				0
Depreciation or Use Allowance				0
Start-Up Expenses (service level exemption)				0
Budget Impasse Credit Contract #				0
Contract #				0
				0
· · · · · · · · · · · · · · · · · · ·				-
TOTAL EXPENSES CLAIMED FOR REIMB	URSEMENT	\$1,619,339	\$0	\$1,619,339
TOTAL ADMINISTRATIVE COSTS (included in section IV above)		\$152,965		\$152,965
FOR CDE-A&I USE ONLY:				
Independent Auditor's Assurances on Agency's compliance with Contra	ct Funding Tern	ns and Conditior	is and Program	
Requirements of the California Department of Education, Early Education	n and Support I	Division:		
Eligibility, enrollment, and attendance records are being				
maintained as required (check YES or NO): COMMENTS	- If necessary, a	attach additional s	heets to explain ad	justments:
VEC				
IV IES				
V YES				
NO - Explain any discrepancies.				
NO - Explain any discrepancies.				
NO - Explain any discrepancies. Reimbursable expenses claimed above are eligible for				
NO - Explain any discrepancies.				
NO - Explain any discrepancies. Reimbursable expenses claimed above are eligible for reimbursement, reasonable, necessary, and adequately supported (check YES or NO):				
NO - Explain any discrepancies. Reimbursable expenses claimed above are eligible for reimbursement, reasonable, necessary, and adequately supported (check YES or NO):				

NO SUPPLEMENTAL REVENUES OR EXPENSES - Check box and omit page 4 if there are no supplemental revenues or expenses to report.

AUDITED FISCAL REPORT for Child Development CRPM Support Contracts					
Agency Name: Sacramento Employment & Training A	nto Employment & Training Agency			2173	
Fiscal Year End: June 30, 2015	Contract No.	CRPM 2055			
Contract Term From: <u>7/1/2012</u>		To:	6/30/2015		
Independent Auditor's Name: Gilbert Associates, Inc	o				
	COLUMN A1	COLUMN A2	COLUMN B	COLUMN C	
SECTION I - REVENUE	PRIOR YEAR'S AUD 9529-CRPM ENDING BALANCE FOR THIS CONTRACT (Multi-Year Contract Only)	CURRENT FISCAL YEAR PER FORM CDFS 9529- CRPM	AUDIT ADJUSTMENT INCREASE OR (DECREASE)	CUMULATIVE THROUGH CURRENT FISCAL YEAR PER AUDIT	
RESTRICTED INCOME Prorated Portion for Nonsubsidized Enrollment	_		'	\$0 0	
Other (Specify): Other (Specify):		<u> </u>	<u> </u>	0	
Other (Specify):				0	
	al \$0	\$0	\$0	\$0	
INTEREST EARNED ON APPORTIONMENTS UNRESTRICTED INCOME Other (Specify): Other (Specify): TOTAL REVENU	JE \$0	\$0	\$0	0 0 0 \$0	
	-	, -		- -	
SECTION II - REIMBURSABLE EXPENSES 1000 Certificated Salaries		1		\$0	
2000 Classified Salaries		ł	<u> </u>	φ <u>0</u> 0	
3000 Employee Benefits				0	
4000 Books and Supplies			['	0	
5000 Services and Other Operating Expenses 6100/6200 Other Approved Capital Outlay	5,400	849	 '	6,249 0	
6400 New Equipment (program-related)	11,241	 	<u> </u>	11,241	
6500 Replacement Equipment (program-related)		5,440	<u> </u>	5,440	
Depreciation or Use Allowance				0	
NONREIMBURSABLE EXPENSES	_		1		
6100-6500 Nonreimbursable Capital Outlay		 	 '	0	
Other (Specify):			 '	0	
Other (Specify):	'	 	 '	0	
TOTAL EXPENSES CLAIMED FOR REIMBURSEMENT (Subsidized and Nonsubsidized)	T \$16,641	\$6,289	\$0	\$22,930	
FOR CDE-A&I USE ONLY:					
COMMENTS - If necessary, attach additional sheets to ex	volain adjustments:				

AUDITED RESERVE ACCOUNT ACTIVITY REPORT				
Agency Name:	Sacramento Employment & Training Agency			
Fiscal Year End:	June 30, 2015	-	Vendor No.	2173
Independent Auditor's Na	me: Gilbert Associates, Inc.			
RESERVE ACCOUNT TY	YPE (Check One):	COLUMN A	COLUMN B	COLUMN C
Center Based Resource and Referra Alternative Payment	al	PER AGENCY	AUDIT ADJUSTMENT INCREASE OR (DECREASE)	PER AUDIT
LAST YEAR:				
1. Beginning Balance (m	ust equal ending balance from Last Year's AUD 9530-A)	\$150,557		\$150,557
	Contracts to Reserve Account (based	+ /		+ /
on last year's post-audit CDFS	S 9530, Section IV):			
Contract No.	CSPP3385	\$1		\$1
Contract No.				0
Contract No.				0
Contract No.				0
Contract No.				0
Contract No.				0
	d from Contracts to Reserve Account	\$1	\$0	\$1
3. Less Excess Reserve				
(enter as a positive amount ar audit CDFS 9530)	ny excess amount calculated by CDFS on last year's post-			\$0
4. Ending Balance on La	ast Year's Post-Audit CDFS 9530	\$150,558	\$0	\$150,558
THIS YEAR:				
	This Year on Reserve Funds is year's CDFS 9530-A, Section II)	\$588		\$588
(column A amounts must agre	ntracts from Reserve Account ee with this year's CDFS 9530-A, Section III; and column on this year's AUD forms for respective contracts):			
Contract No.				\$0
Contract No.				0
Contract No.				0
Contract No.				0
Contract No.				0
Contract No.				0
	d to Contracts from Reserve Account	\$0	\$0	\$0
U U	June 30, 2015	• • • • • • •		• • • • • • •
	is year's CDFS 9530-A, Section IV)	\$151,146	\$0	\$151,146
COMMENTS - If necessary,	attach additional sheets to explain adjustmen	its:		

AUD 9530-A, Page 1 of 1 (FY 2014-15)

California Department of Education

COMBINING STATEMENT OF ACTIVITIES FOR THE YEAR ENED JUNE 30, 2015

	CSPP-4379	CCTR-4194	CRPM-2055	Total CDE <u>CD Contracts</u>	Non-CDE Programs	Total
Revenue and Support						
Grant Revenue	\$ 2,193,401	\$ 1,131,908	\$ 6,289	\$ 3,331,598	\$ 70,456,913	\$ 73,788,511
Child Care Food Reimbursements	312,830	93,398	-	406,228	1,037,453	1,443,681
Intergovernmental	-	-	-	-	6,980,530	6,980,530
Investment Income	-	-	-	-	(7,406)	(7,406)
Miscellaneous Income	-	-	-	-	251,556	251,556
In Kind Contributions	-	-	-	-	15,866,027	15,866,027
Family Fees	29,886	6,260		36,146		36,146
Total Revenue and Support	2,536,117	1,231,566	6,289	3,773,972	94,585,073	98,359,045
Expenses						
Salaries	1,369,859	570,199	-	1,940,058	22,021,230	23,961,288
Fringe Benefits	756,378	515,778	-	1,272,156	7,841,853	9,114,009
Books and Supplies	271	-	-	271	1,002,218	1,002,489
Services and Other Operating Expense	409,609	145,589	849	556,047	43,245,385	43,801,432
Equipment Expense	-	-	5,440	5,440	168,919	174,359
Depreciation	-	-	-	-	479,471	479,471
In kind Contributions Expense					15,866,027	15,866,027
Total Expenses	2,536,117	1,231,566	6,289	3,773,972	90,625,103	94,399,075
Change in Net Assets	<u>\$ </u>	<u>\$ </u>	<u>\$ </u>	<u>\$ </u>	\$ 3,959,970	\$ 3,959,970

Note

Salaries for the CCTR-4194 contract have been reduced by \$387,773 due to an Intra-Cost Recovery Adjustment.